

# Core Curriculum Oversight Committee

September 13, 2013

12-1:30 pm

LSC 1250

**Date:** September 13, 2013

**Time:** 12:00pm to 1:30pm

**Meeting Location:** LSC 1250 Conference Room

**Attendance:** Paul Stretesky, Cecilio Alvarez, Hans Morgenthaler, Neda Barrett, John Lanning, Martina Juarez Lopez, Ann Martin, Ron Ramirez, Kent Homchick, Yong Liu, Manuel Espinoza, Frederick Chambers, Sam Welch, Phil Gallegos, Diane Turner, Gwen Persons

## Agenda

1. Introductions.
  - a. CCOC has expanded: Welcome Education, Architecture, and Advising!
2. Issues for discussion during the academic year (October through May meetings).
  - a. Currently, only Cultural Diversity is offering upper level core courses, and even though the current policy says that freshman and sophomores should not take 3000 and 4000 level Core courses, it turns out that freshmen and sophomores are taking these classes. This policy has never been enforced and it is clear that it is not always followed. Is this something we should try to enforce through the committee? It may have implications for some programs and a ripple effect on enrolment and curriculum. This subject will be more thoroughly discussed at a later meeting this semester.
  - b. Quick update on Learning Enhancement Taskforce and the General Education Assessment teams. What does this mean for CCOC?  
[ACTION] Paul will arrange a meeting for the committee to meet with Jeff Franklin and Kenny Wolf from CLAS, where we will pick a syllabus and review one Core area that has been developed by one of the General Education Assessment teams. It was agreed that the General Education Assessment teams will be helpful when we write our accreditation.
  - c. Oversight function. Update on last semester and plan for current semester. We are evaluating the final 1/3 of the core courses in the Spring of 2014 and will request syllabi at the end of the Fall semester. These evaluations are important, because some courses were passed a long time ago and the faculty members may not be aware of the fact that they are even teaching core courses. Paul sent a final summary of the evaluations of all core courses to deans and associate deans last semester.
  - d. Potential change in committee composition. Do we need to change or modify the number of representatives? Do we need to reconstitute any subcommittees? Currently the bylaws state that each school or college that teaches undergraduate core courses should have two representatives.

It was suggested that the committee reviews the bylaws and make some changes, at a later meeting. The bylaws can be found on the CCOC website.

3. We received a resubmission of World Theatre (THTR 3550), with some changes that we requested last semester. Some additional changes were suggested before we can approve the course.  
[ACTION] Paul will require these changes from CAM:
  - Either remove or justify the sentence that states: This course will not satisfy degree requirement for majors.
  - Classroom behavior: Specify how grades are affected by cell phone usage or talking in class. Clarify or remove the penalty part, and where in the grade elements this falls.
  - The points on the major grading elements don't add up to 1000, please revise.
  
4. Meeting times will be once a month, on Fridays at 12:30-2 pm.